APPLICATION PROCEDURE
for
PhD

APPLICATION STEPS

Application to PhD program involves a combination of on-line application and. Follow the steps described below to put together a complete application. Also you may contact the Sabanci Business School admission office (0216-483 99 76 or isil.kilic@sabanciuniv.edu) for further information and guidance.

STEP 1. Read this document carefully before attempting to fill out the on-line application.

STEP 2. Two letters of recommendation, written by individuals who can assess the applicant's professional potential, motivation and commitment to attend and successfully complete our program are required. The letters should either be submitted online by the reference provider. After you complete your online application, an email will be sent automatically to your recommendation letter providers. The recommenders can click the link in that email to submit their recommendation letters online.

STEP 3. Have you taken GMAT/GRE or TOEFL tests? You will be asked for your scores in the application form; see page 1 for test score requirements. If you have not taken a required test yet, you may need to plan for that and provide dates on which you will take the test.

STEP 4. Statement of purpose: It should be uploaded under "Documents" in the online application system. It has to be maximum three page essay describing their reasons for deciding to pursue doctoral studies in their chosen area, their research interests, and their goals and plans for the future.
TEST SCORE REQUIREMENTS

Test scores form an important component in the process of selecting applicants for admission. Scores from the following tests are considered:

Graduate Management Admission Test (GMAT): This test is administered worldwide by GMAC. For more information, see [http://www.mba.com/mba/TaketheGMAT](http://www.mba.com/mba/TaketheGMAT) or

Graduate Record Examinations (GRE): This test is administered worldwide by ETS. For more information, see [http://www.ets.org/gre/](http://www.ets.org/gre/) and

Test of English as a Foreign Language (TOEFL): This test is administered worldwide by ETS. For more information, see [http://www.bilmerk.com](http://www.bilmerk.com) or [http://www.ets.org/toef](http://www.ets.org/toef)

In order to be considered in the admission process, official scores must be provided. For GMAT, GRE and TOEFL tests, our institution code is 7100. The validation periods for these scores are as follows: TOEFL exam: 2 years; GMAT/GRE exam: 5 years.

Admission Requirements
For admission to a PhD program, all prospective students must provide proof of the following tests:
• A minimum total score of 600 from GMAT or a minimum score of 730 from GRE old / 157 from GRE new and
• A minimum score of 88 (IBT) from TOEFL

Application Requirements
Proof of English proficiency (TOEFL) and GMAT / GRE scores are required. Please submit your GMAT/GRE score and TOEFL score to University.

English Proficiency Requirements
Any of the following science test results baring the min. scores and which are within the validity period as indicated below. Original copies will be requested for registration in the case of admission.

<table>
<thead>
<tr>
<th>TOEFL (IBT)</th>
<th>KPDS / UDS / YDS</th>
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<tbody>
<tr>
<td>88</td>
<td>73</td>
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The validity period for these scores is as follows: KPDS and UDS 3 years, other exams 2 years following the graduation, will be exempted from the English Language Assessment Exam.
FOR ANY OF YOUR QUESTIONS

If you experience any problems while using the application module, please send an email to İşil Kılıç (isil.kilic@sabanciuni.edu) describing the problem you experienced and how we may contact you.